

5

Firearms Licence Holder Requirements

The *Firearms Act 1996* and *Firearms Regulations 2016* include some things that all firearms licence holders must do. This information sheet explains the self-reporting and compliance obligations of firearms licence holders.

- All firearms, firearm parts and ammunition must be stored according to the storage requirements (see the *Storage – Quick Guides*).
- Licence holders must only possess or use firearms of the same category, or categories, as their licence. This includes any firearms borrowed from other licence holders.
- Licence holders must ensure that their firearms are safe to use.
- Firearms can only be used for the genuine reason/s on the user's licence.
- Supporting documentation must be provided to Firearms Services as required.

Licence holders must notify Firearms Services of changes in their details:

- Any change of residential address – within 14 days of the change.
- Any change of name - within 14 days of the change.

Licence holders are reminded to notify firearms services of changes in their details:

- Any change of contact details (phone or email) – Firearms Services requests information within 14 days of the change.
- Any change to the storage address for any firearm – Firearms Services requests this information within 14 days of the change.
- Any change of genuine reason (such as removal of a genuine reason as a result of no longer being employed in a firearms related industry) - within 14 days of the change.

Licence holders must take all reasonable precautions to ensure that firearms, firearm parts and ammunition:

- Are kept safely.
- Are not lost or stolen.
- Do not come into the possession of any person who is not authorised to possess them.



Licence holders must advise Firearms Services:

- If any firearm is lost or stolen - as soon as possible, and not more than 7 days after discovering the loss or theft.
- If a certificate of registration is lost or stolen - as soon as possible, and not more than 7 days after discovering the loss or theft.
- If a person acquires any firearm or sells any registered firearm - within 7 days of the event (a firearms dealer will usually do this by lodging papers with Firearms Services).

Compliance checks by police or other authorised officers:

- Licence holders must produce any firearm registered to them for inspection by a police officer at any reasonable time when requested.
- A person who carries a firearm or firearm part must produce the firearm or firearm part and any licence to which the firearm or firearm part relates for inspection on the demand of a police officer.
- Licence holders must permit a police officer to inspect their storage and safekeeping arrangements at any reasonable time when requested.
- Licence holders must produce for inspection their licence or permit to a police officer when requested (or within 7 days if they do not have it with them when asked).
- Licence holders must state their full name and usual residential address when requested by a police officer.



TASMANIA POLICE FIREARMS SERVICES

Department of Police, Fire and Emergency Management

Phone (03) 6173 2720

Email firearms.services@police.tas.gov.au

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